



Rental Application

1839 South Main Street, Suite 400 Wake Forest, NC 27587 919.453.1839 fax 919.453.1840 www.eatshopplay.com

Today's Date _____

Day / Date of the Event: _____

Type of Event: _____

Time of event (start - end) _____ Set up time to begin _____

Estimated # of guests _____ Client Name: _____

Additional Person(s) who may contact us regarding your event : _____

Address: _____

Home# _____ Cell / Other # _____ Email _____

Food to be served at your event: Yes No

Alcohol to be served at your event : Yes No

Live Entertainment or DJ at your event: Yes No

Post Event Cleaning to be completed by : Client Caterer The Factory (additional fee)

Number of the following in house items requested : Chairs (150 available) _____

5 Ft. Round Tables (12 available) _____ 8 Ft. Banquet Tables (12 available) _____

Client Signature: _____

To be completed by Factory Management

Fee: _____

Deposit Payment: _____ Method of Payment / Received: _____

Balance due _____ Due date _____

Added to event schedule: _____

Special Requests/Contract Notes: